

## GLENNA MERKET

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### EXPERIENCE

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<i>Reading Tutor</i>	Provo City Schools	Provo, UT
<i>Library Assistant</i>	San Juan County Library	Blanding, UT
<i>Receptionist</i>	Utah Navajo Trust Fund	Blanding, UT
<i>Instructional Paraprofessional</i>	Desert View Elementary	Page, AZ
<i>Postmaster Leave Replacement/Clerk</i>	U.S.Postal Service	McGrath, AK
<i>Registrar/Secretary</i>	Vernal Jr. High School	Vernal, UT
<i>Registrar/Secretary</i>	Uintah Basin Applied Tech College	Vernal, UT

1978 - 2000 Variety of Work Experiences in Nevada, Oregon, and Utah as  
*Bank Teller, Hotel Clerk, Night Audit, Secretary, Cashier, Sales, Daycare Provider*

### EDUCATION

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1977 - 1978	University of Nevada	Las Vegas, NV
1974 - 1977	Rancho High School - Diploma	Las Vegas, NV

### SKILLS & INTERESTS

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Basic computer skills, MS Word, Excel, confident cashier, and customer service oriented.  
Family webpage, computer art, traveling, being outdoors, making jelly and gift baskets.